

**Australian Karate Federation Inc.
Correspondence NCAS Bronze Dojo Coach Training Program**

Further details, course workbook, manual and On-line Video List will be forwarded to the applicant upon receipt of full payment of course and police check having been satisfactory completed.

All theory and practical assignments shall be forwarded to National Coaching Director **by the due date**. The applicant when deemed competent in all areas of the Beginning Coaching General Principle and Karate Specific will be eligible for Bronze Dojo Coach registration. NCAS Registration payable on completion of all course assignments with positive outcome is included in the course fee.

The applicant once registered with the NCAS will receive a new NCAS card stating NCAS accreditation and the expiry date and a new Coach's Logbook for recording of Bronze Dojo Coach updating activities. This will include attending update coaching courses run by ASC Coaching Centres in the coaches' home State/Territory. The new coach will also receive a discount voucher from the ASC and a copy of the AKF Inc. Update Policy. In future the coach will receive the Coaching newsletter from the ASC every 6 months and a renewal reminder.

Refund of fees

Applicants' fees may be refunded in the following circumstances and timeframes:

Notification of withdrawal in writing prior to receiving training program	Full refund
Notification of withdrawal after receiving training program but not commenced	Refund less Administration fees
Notification of withdrawal after beginning training program	NO Refund

***** THIS APPLICATION FORM IS NOT TRANSFERABLE *****

Privacy of Personal Details:

Information on this form is entered into the AKF Inc. database as "pending" and upon accreditation into the Australian Sports Commission's (ASC) Sports On-line Accreditation (SAO) database for registered coaches maintained in conjunction with the AKF Inc.'s National Coaching Director. Information may be passed on to NSO (i.e. AKF Inc.) and then to State bodies and State Sport Education Centres. Coaches will be sent relevant up-to-date information relating to coaching and may be contacted by the ASC in regards to coaching. Your information will not be used or disclosed except in accordance with the provisions of the Privacy ACT 1988.

Official Use Only: Yes No

* Date Application **Received:**

* **Police Check** (per State Legislation) - Applicant Approved: Yes No

Copy **Grading Certificate** supplied and approved

* **Age verified:** Yes No

Copy **First Aid/CPR certificate** attached

Application Form signed and endorsed by Chief Instructor/Director

Mentor Coach (if selected) Approval of Mentor: Yes No

Mentor Notified?:

Date Course Package and Receipt posted:..... Receipt No:

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The NCAS Coaching Programs are the property of the NSO i.e. AKF Inc. (National) It is copyrighted and may NOT be copied in any manner, mode or form